



## **BUXTON SCHOOL MAINSKALE TEACHER JOB DESCRIPTION**

**POST:** Mainscale teacher

**SALARY:** M1-UPS3 (Outer London)

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**The Post Holder will report to:** Headteacher and/or Deputy Headteacher and/or Assistant Headteacher and Curriculum Team Leader

**Responsible for:**

- Upholding the Aims and Values of the school
- Securing high standards of teaching and learning;
- Securing the effective use of resources;
- Ensuring improvement in the standards of learning and achievement for all pupils.
- Ensuring engagement, challenge and progress for all pupils

**Main duties:**

1. Teach across the age and ability range.
2. Prepare and use appropriate teaching methods to ensure that all pupils are enabled to learn according to their aptitude and ability.
3. Work to support the planning and delivery of a creative, engaging and challenging curriculum.
4. Ensure work is planned to take full account of National Curriculum documentation, school and departmental policies.
5. Keep and maintain accurate records in order that pupils' work and progress can be monitored and evaluated.
6. Complete pupil reports and reviews.
7. Participate in the development of schemes of work and appropriate resources, contributing effectively to the work of the department.
8. Participate in cross curricular developments relating to the curriculum area.

9. Participate in the development of the all-through aspect of the school
10. Maintain a cheerful, well organised, orderly and stimulating learning environment.
11. Maintain the highest of standards and expectations in all dealings with pupils.
12. Attend meetings identified in the School Calendar, including Parents' Evenings as appropriate.
13. Participate in appropriate INSET/Professional Development.
14. Contribute to and promote extra-curricular activities and supporting the development of cultural capital amongst students.
15. Undertake supervision duties as identified in the published rota.
16. Act as a form tutor and actively participate in year group activities where necessary.
17. Carry out the duties of a teacher as outlined in the most recent National Agreement and support the Headteacher in the delivery of school policies and the School Development Plan.

## **PERSON SPECIFICATION**

### **Education and Training**

- Qualified Teacher Status, or recognised overseas qualification
- Knowledge of the National Curriculum and current teaching strategies
- Expertise in Information and Communications Technology

### **Experience**

- Relevant and successful teaching experience.

### **Personal:**

- Clear verbal communication
- Able to communicate clearly in writing
- Able to work as part of a team
- Able to be flexible and calm
- Efficient in organisational and administrative matters
- A willingness to participate as a tutor and contribute to the extra curricular life of the school
- Good attendance and punctuality
- Smart, professional dress and appearance

### **Other Requirements**

- A knowledge of, and commitment to, Equal Opportunities.
- Commitment to raising levels of pupil achievement and an understanding of how this can be done
- A willingness to undertake relevant training, to maintain and update current subject knowledge and professional expertise
- You must be an advocate for young people and be willing to participate fully in the education of the young people in our care